

GIANI ZAIL SINGH PUNJAB TECHNICAL UNIVERSITY CAMPUS, BATHINDA (Pb.)
INDIA

BOYS' HOSTEL NO. _____

1. Students are expected to maintain proper discipline and atmosphere of studies in the hostel.
2. Main Gate of Hostel will be closed at 10.00 p.m. in Winter, 11.00 p.m. in Summer. Students are not allowed to enter the hostel after above said timings, however in special circumstances, the warden may grant permission.
3. Valuable items like Computer, Lap top, Ornaments, Mobile Phones etc. shall be kept by the boarders of their own risk. Students are advised not to keep excess amount of cash in their rooms. Students will be held responsible for any type of damage, loss and theft in their respective block.
4. Students should be fully aware of the penal and administrative action that is liable to be taken against them in case they are found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
5. Students going out of the Hostel, must enter their destination and time of their return in the Register maintained by Care taker/Security man of the Hostel.
6. Liquor, Alcohol, Cigarette & Gambling are strictly prohibited in the Hostel. Any one found guilty will be fined Rs. 1000/- (Rs. One thousand only).
7. Photo copy of R.C. of scooter/motor cycles should be submitted to the office of the warden.
8. Maltreating or abusing the hostel employees and canteen staff is strictly prohibited. In case of any complaint against them, the written report should be made to the hostel warden.
9. Any type of clashes among the students and with the hostel staff will result in disciplinary action against the guilty.
10. While going out of room, all the electric switches of the room should be off and room should be locked. No student should hand over the keys of one's room to any other student/person. Any body found guilty will be fined.
11. Obscene photograph should not be pasted on the walls of the rooms and else where in the hostel. Disciplinary action will be taken against the Guilty.
12. Students must keep college identity card / any identity proof with photo with them when going outside the college campus. No day scholar is allowed to enter the hostel.
13. No boarder shall be allowed to stay in the hostel if his/her hostel fee and mess dues are unpaid for more than a month.
14. Guests, ordinarily, are not permitted to stay in the hostel except in the case of Father / mother/sister/brother provided they come from a far off place. The names of them must be entered in the guest register kept in the hostel.
15. A boarder keeping a guest without permission is liable to be fined. (PTO)

16. Students who do not clear their dues such as dues of the hostel mess, canteen, fire etc. by the prescribed date, will not be registered for the subsequent semester until and unless they clear all their dues and get 'No dues Certificate' from the account section or the hostel warden.
17. The boarder is not entitled to retain hostel accommodation in the hostel beyond his/her normal period of study.
18. No boarder is allowed to change his/her room without the permission of the warden.
19. If the boarder is in the habit of staying away without the permission or is found guilty of misconduct or indiscipline, the boarder may be expelled from the hostel by the college authority.
20. The boarder shall vacate hostel accommodation as and when asked for.
21. Any meeting / function required to be held in the hostel premises should have the prior approval of the hostel warden / Campus Director.
22. While visiting the dinning hall, the common room and canteen, the students should be in their proper dress.
23. Boarders must look up the hostel notice board daily as some times important notice may be put up there.
24. If the students are going for an educational trip or representing college in sports/extra curricular activities etc., then they are required to produce the permission letter by the organizer to the warden before hand.
25. All type of permissions from the warden should be taken from 09.00 a.m. to 05.00 p.m. (office time).

UNDERTAKING

I _____ S/D/o Sh. _____ hereby declare that I will follow the above rules strictly. If I am found guilty of violating the rules, strict disciplinary action may be taken by Campus Director/Chief Warden/Warden without any information.

Signature of Student

Signature of parents/guardian

Name: _____

College Roll No. _____

University Roll No. _____

Branch _____

Batch _____

Semester _____ Room No. _____

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APPLICATION FORM FOR HOSTEL ACCOMMODATION

Name of the Hostel: _____

Photo

1.NAME in (BLOCK LETTERS): _____

2.Father's Name: _____ Mother's Name: _____

3.Class: B.Tech./M.Tech./M.Sc./Ph.D.: _____ Branch: _____ Year: (I/II/III/IV/V)
Sem: _____ Session: _____ Uni. Roll No.: _____

4.Permanent Address: _____

_____ PIN: _____

E-mail: _____

Mobile No.: _____ Phone No.: _____

5.Regular / Reappear: _____

6.Marks obtained up to the previous passed semester: Sem: ____ . % of marks: _____.

(Attach attested photocopies of all DMCs)

7.Has any disciplinary action taken against you? If Yes, State When and Why? (Attach photocopy of the same and explain on a separate sheet) _____.

8.DECLARATION: I shall pay hostel charges / mess bills (if any) regularly and obey the Hostel Rules. In case I was found violating the hostel/Institute rules, my parents will be informed and necessary action will be taken against me and my room will be forced open/got vacated as per procedure. The above information is correct to the best of my knowledge and belief.

Date: _____ Full Signatures of the applicant: _____.

9.RECOMMENDATION: Mr. _____ Uni. Roll No. _____
has cleared all the dues/pending dues and no disciplinary action is pending against him. He may be admitted / not admitted: _____.

(i)Signatures of Warden/Manager Boys' Hostel No. 01: _____

(ii)Signatures of Warden/Manager Boys' Hostel No. 02: _____

(PTO)

(iii)Signatures of Warden/Manager Boys' Hostel No. 03: _____

(iv)Signatures of Warden/Manager Boys' Hostel No. 04: _____

(v)Signatures of Warden/Manager PG Hostel: _____

(vi)Signatures of Warden/Manager Girls' Hostel No. 01: _____

(vii)Signatures of Warden/Manager Girls' Hostel No. 02: _____

10. In the above reference, you have been allotted / not allotted _____

Room No.: _____ in Boys' / PG / Girls' Hostel No. _____.

Signatures of Warden

Signatures of Manager

Signatures of Care taker

Details of marks: (to be filled by the applicant)

Semester	Max. Marks	Marks Obtained	Percentage (%)up to two digits after the decimal.	Remarks (all clear/reappear)
Ist				
Second				
Third				
Fourth				
Fifth				
Sixth				
Seventh				
Eighth				
Ninth				
Tenth				

DECLARATION: The above information is correct to the best of my knowledge and belief.
If found wrong, necessary action may be taken against me.

Date: _____

Full Signatures of the applicant